



numbers



# **GPPS Nursery: Information for families**





## Welcome to our Nursery

At GPPS Nursery, we welcome children from all backgrounds. Our educational approach encourages children to become confident, relying on personal strengths.

We strive to create a stimulating setting where children can discover and learn about the world around them through play and exploration. There are also adult-led group activities and whole-class carpet times.

Like most primary schools, we follow the Early Years Foundation Stage Curriculum. Children in our Nursery have access to all areas of the curriculum throughout the day. They can learn both in the classroom and in their own outdoor areas.

An important part of our approach to the development of reading and writing is the use of a phonics scheme. This is introduced in Nursery so that by the time our children move into Reception they are familiar with sounds and are already beginning to use them in their reading and writing.

## Sessions, times and costs

All children are entitled to at least 15 hours free Nursery provision starting at the beginning of the term following their third birthday. Some families are also entitled to Extended Hours Funding, which means a total of 30 hours of free Nursery provision.

At GPPS, we offer full-time (30 or 32.5 hours) places for up to 26 children, Monday to Friday, during term time only.

### Full-time places (with 30-hour funding)

Our full-time provision for families eligible for 30-hour funding runs from 8.45am to 3.15pm, Monday to Thursday, and 8.45am to 12.45pm on Fridays. You can choose to extend your child's care to 3.15pm on Fridays for the year at an additional cost. Please update us on a termly basis if you wish to change this.

You can usually get 30 hours of free childcare if you and/or your partner are:

- In work
- Earning at least the National Minimum Wage or Living Wage for 16 hours a week

Please visit [www.childcarechoices.gov.uk](http://www.childcarechoices.gov.uk) to check your eligibility and apply for a childcare code. Once you have received your code, please send it to us as soon as possible so we can confirm your child's place.

### Full-time places (without 30-hour funding)

Families who are not eligible for the free 30 hours can still apply for a full-time place at GPPS Nursery.

This will be made up of your 15 hours of statutory entitlement topped up to 32.5 hours at an additional cost. This provision runs from 8.45am to 3.15pm, Monday to Friday.

## Part-time places (with 15-hour funding)

Our part-time provision runs in the mornings 8.45am to 11.45am and in the afternoons 12.15pm to 3.15pm.

### GPPS Nursery sessions and costs at a glance...

Session	Times	Costs
<b>Nursery Breakfast Club</b>	Currently not available, under review	n/a
<b>Full-time Nursery</b> (with 30-hour funding)	8.45am – 3.15pm Monday to Thursday, 8.45am – 12.45pm on Friday*  *Option to extend to 3.15pm (may be changed on a termly basis)	Entitlement for 30-hours  *£16.68 per week
<b>Full-time Nursery</b> (without 30-hour funding)	8.45am – 3.15pm, Monday to Friday	Statutory entitlement for 15 hours plus £116.73 per week
<b>Part-time Nursery AM</b> (with 15-hour funding)	8.45am – 11.45am, Monday to Friday	n/a
<b>Part-time Nursery PM</b> (with 15-hour funding)	12.15pm – 3.15pm, Monday to Friday	n/a

Cost of 15 and 30 hours of provision in these sessions is covered by Govt funding if you qualify.

## Admissions

GPPS Nursery admissions are managed by the school, not the Local Authority. If you would like to apply for a Nursery place, please contact the school office for an application form on 0208 452 1350 or by email at [admin@gladpark.anthemtrust.uk](mailto:admin@gladpark.anthemtrust.uk)

Please note that attendance at a school nursery does not automatically entitle your child to a place in Reception at that school, so if you would like your child to join the Reception class at Gladstone Park, you must apply for a place through Brent Council, even if they already attend the Nursery.

See the [Admissions](#) page of our website for further details.

## Starting Nursery - a big adventure...

Starting Nursery can be a great adventure, but it can also be new and frightening for young children with unfamiliar adults and children as well as new surroundings to find out about. It is important to remember that young children vary tremendously in the way in which they react to new experiences, so do allow your child plenty of time to get used to the change.

Before their first day, try talking to your child about coming to Nursery, the things they will be doing and the people they will be meeting. It is helpful to use our names so that they will be familiar with them. When you leave your child for the first time, it is important to remember to say goodbye, and to tell them when you will be coming back and what you will be doing while you are away.

## Nursery welcome meeting

We will have a Nursery welcome meeting in the Summer Term before your child starts Nursery in September. This is an opportunity to see the Nursery in action and gives you a further insight into how the Nursery runs on a day-to-day basis. There will also be a curriculum

meeting in the Autumn term to talk more about the learning opportunities and curriculum. We would highly recommend that you to attend both meetings.

## Settling in

We will offer two sessions where you and your child get to know the adults and learn how to use the environment. For some children, this will enable them to quickly settle, whereas others may require their adult to stay with them for several sessions until they are ready.

**Session 1 – Stay and Play:** This is an opportunity for families to meet the teacher and have a chance to explore the classroom environment. You will be informed of your Stay and Play session when you attend the Nursery welcome meeting.

**Session 2 – Half Day:** This session will include a morning session. Each morning begins with morning routine. Children come to class put their belongings on their peg and port their name. After that children are singing welcome song, weather song and looking at visual timetable for the session. This is followed by 'Wake and Shake' movements. You are very welcome to stay longer if your child is unsettled.

## What to wear and what to bring

Children should come to Nursery in comfortable clothes and footwear. For safety reasons, no jewellery should be worn at Nursery. If children have pierced ears, stud earrings may be worn only if parents take responsibility for them.

Each child will have a hook, where you hang their belongings when they come in each day. All children will need to bring:

- A drinks bottle (containing water).
- A complete change of clothes (stored in a bag on their peg.)
- Named indoor and outdoor shoes.
- A coat, hat, mittens when the weather is cold.

- A sunhat when the weather is warm. NB: If the weather is hot sun cream should be applied before coming to Nursery.

Children are encouraged to be fully toilet trained before starting Nursery. We understand that this is not always possible, so please provide nappies for your child if needed.

Finally, please ensure that your child's belongings are clearly named.

## Drinks and snacks

Across the day children have access to a range of healthy snack of fruit, vegetables, bagels with milk. We also encourage all children to drink plenty of water throughout the day.

If your child is attending the whole day session, please make sure that your child brings in a packed lunch. Please make sure that this is a healthy and balanced lunch and does not contain sugary or salty snacks.

*Please do not add items containing nuts or seeds in your child's packed lunch.*

We do not have a facility to warm up food for your child. Please use thermos if you want your child to have a warm lunch.

## Communication

As parents, you are the first educators of your children, and we want to work very closely with you to understand the needs of your child. Good communication between staff and parents enables us to inform each other of relevant matters concerning your child. The best time to communicate with us is at drop off or collection.

Across the course of the year, we offer two parent meetings and a report for when your child leaves our Nursery.

## Dropping off and collecting your child

Please tell us if someone different will be collecting your child, or if you are going to be late for any reason. Also, please let us know if you need to collect your child early. We use a password system for collection. Password will be set up by you during parents' interview.

## Absence and illness

If your child is absent, please contact us via:

MCAS or school office on 0208 452 1350 or by email at [admin@gladpark.anthemtrust.uk](mailto:admin@gladpark.anthemtrust.uk).

If your child has had a sickness or diarrhoea, they should not return to the Nursery until they have been symptom-free for at least 48 hours.

Please inform us of any change of address or contact numbers so that we can get in touch with you quickly if your child becomes unwell.

## Accidents

We have trained paediatric first aiders, and all accidents are logged on our system. All head incidents will also have a phone call home. If a serious accident occurs, we will contact you on your emergency contact number whilst treatment is being arranged.

Please ensure you have two emergency contact numbers for your child. These can be updated at any point by emailing at [admin@gladpark.anthemtrust.uk](mailto:admin@gladpark.anthemtrust.uk).

## Transition to Reception

Please note that attendance at a school nursery does not automatically entitle your child to a place in Reception at that school, so if you would like your child to join the Reception class at Gladstone Park Primary, you must apply for a place through Brent Council, even if they already attend the Nursery.

We aim to foster close relationships with staff and children in Reception to enable a smooth transition from Nursery to Reception and beyond. Our Early Years team is always willing to liaise with colleagues in other care settings and schools and will forward relevant information for those children who do not transfer to our Reception class.





**Gladstone Park Primary School Nursery**

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**London NW10 1LB**

**0208 452 1350**

**[admin@gladpark.anthemtrust.uk](mailto:admin@gladpark.anthemtrust.uk)**